

Formal Paper Rough Draft Grading Guide

Student Name: _____ Section: _____

Formal Paper Title: _____

FORMAL PAPER ROUGH DRAFT

- _____ / 20 Timeliness of the Report
- Full credit if submitted at start of recitation on due date
5 points penalty per day, or part thereof, late
- _____ / 40 Technical Content
- Introduction-well defined “theme” or technical focus of paper
 - Appropriate background on product or technology selected
 - Identification of key issues/questions addressed
 - Summary of research results that relate to your conclusions
- _____ / 15 Quality of the Writing
- Grammar, spelling, punctuation
 - Organization, readability, clarity
- _____ / 25 Use of Technical Reference Sources
- Appropriate sources (quantity, type, etc.)
 - Appropriate citations in body of text
 - Reference list in proper format
- _____ / 100 **Formal Paper Rough Draft Total**

Comments: